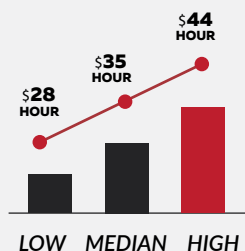


PARALEGAL

49-Week Diploma Program



Wage Statistics*1:



Program Overview:

There is a strong demand for well-trained and hardworking paralegals in Alberta. You will receive the training to become a professional with the skills to conduct legal research, appear in court, and help lawyers provide clients with affordable access to justice, among many other important duties. In addition, this program covers the administrative fundamentals of the role, including transcription, proofreading, and computer skills.

Industry-Relevant Information:

- There is a wide variety of employment opportunities.
- Paralegals can work for the courts, government, law firms, and international organizations.
- Paralegals perform duties essential to many types of legal teams, making them highly sought after.

Program Features:

- Study many areas of Canadian law: real estate, civil, wills and estates, family, corporate, criminal, and more.
- Learn through projects, quizzes, lectures, role-playing, and document drafting.
- Gain valuable office-administration skills that are necessary to support a busy legal team.

Program Outcomes:

- Paralegal ■ Legal Assistant
- Legal Administrative Assistant
- Law Clerk ■ Land Title Clerk
- Real Estate Conveyancer ■ Office Assistant

Why Choose Reeves College?

- Get real-world legal experience during a practicum placement.
- Learn from instructors with years of experience in the legal profession in Alberta.
- Upon enrollment in the program, you'll meet student membership requirements for the Alberta Association of Professional Paralegals.

Frequently Asked Questions:

What positions are available after graduation?

Whether your interest lies in real estate and conveyancing, wills and estates, or corporate or family law, choose to work at a law firm or agency that represents a number of clients or specializes in a particular niche.

Why is paralegal training better than other assistant or reception roles?

In addition to administrative and writing skills, a legal education trains you to be analytical, thoughtful, and enables you to understand our entire Canadian legal system. It teaches you to apply your knowledge to find solutions or logical answers.

*1alis.alberta.ca; 2021

“

I honestly did not know I would learn so much; this course has exceeded my expectations. It was a pleasure to be able to learn from teachers who want to help students become good paralegals.”

-Norbert N., Paralegal Program Graduate



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